

HOUSING AUTHORITY OF DANVILLE

Snow Removal Policy

During a storm event, the Housing Authority of Danville staff closely monitors the impacts at the various properties. As conditions dictate, and in accordance with the procedures set forth in this Snow Removal Policy, the staff allocates the equipment and man-power needed to effectively respond to the storm event.

We are mindful of the fact that office buildings and places of public accommodation require the utmost priority in our snow removal efforts. That being said, our staff's response to storm events is often impacted by things outside of our control, such as the time of day and day of the week that the storm hits, and also the overall duration and severity of the storm. Storms accompanied by high winds present a particular challenge in that areas in which snow removal has occurred can quickly be re-covered with drifting and blowing snow.

Tenants have a responsibility to remove snow from their porches and individual walkways. Apart from reporting any unsafe conditions, we need them to also use good judgment when walking and driving as surfaces may still be slippery even if they appear to be cleared of ice and snow.

Policies & Procedures:

The Housing Authority of Danville will make every effort to keep the parking areas and common walk-ways in a safe and passable condition throughout the winter months. Towards that end, we have developed the below listed policies and procedures with the objective of delivering a safe and orderly response to winter weather conditions. Each storm, however, presents its own challenges and problems. Accordingly, the Housing Authority staff may need to continually adjust the snow removal plan at our various properties so as to achieve the most benefit from the personnel and equipment available to him/her at the time.

- As the staff observes icing on any paved or walkway surface, work orders shall be generated to direct the personnel to immediately commence de-icing applications.
- As the staff observes snow depths at approximately 1" or more, a generated work order shall direct the personnel to immediately commence snow removal from walkways.
- Arnold Tower and Latimer Heights shall receive first priority in removal and de-icing.
- Development with high concentration of working families shall have second priority in snow removal
- Snow removal in parking lots will commence once walkways are deemed passable
- Residents shall observe vehicle free parking areas; compliant vehicle free parking areas will have a snow removal priority.
- Residents are requested to remove their vehicles from the parking areas once snow removal has started.
- Storms occurring during normal business hours will dictate a higher level of response than those occurring during the evening hours or over the weekend.
- During especially severe storms, snow removal will have to wait until the storm subsides.
- As relates to icing events, temperature plays an important factor in the overall effectiveness of our response. More specifically, de-icers, and salt in particular, stop being effective once temperatures fall below a certain level (typically, around 15 °F and

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below). Accordingly, tenants are reminded to use extra caution on colder days since surfaces may still be slippery even when de-icer is present.

- If a tenant reports any unsafe condition at a location, the personnel for that location shall respond within 3 hours of the call if received during normal business hours or by 10:00 a.m. on the following day if reported after normal business hours.
- Tenants are requested to use good judgment when walking or driving in wintry conditions.